

Filing a Civil Complaint in CM/ECF

Civil complaints shall be filed in hard copy only to the Clerk's Office. At the time of filing, you should also include a completed Civil Cover Sheet, payment of your filing fee of \$350.00, and completed Civil Summons. The Clerk's office will open your case in ECF, docket the complaint, and sign and seal the summons.

At this time, the Clerk's office will only accept fee payments in the form of cash, check, or money order.